

Chauffeur (2 positions) (T)

Chauffeur (2 positions)

Supply Supervisor (T)

Supply Supervisor

Medical Research Technologist

Building Inspector (T)

Building Inspector

Accounting Technician (T)

Accounting Technician

Security Coordinator

FSN#2009/21 (T)

Chauffeur (2 positions)

OPEN TO: All Interested Candidates

POSITION: Chauffeur, FSN-2; FP-CC, trainee

OPENING DATE: May 29, 2009

CLOSING DATE: June 11, 2009

WORK HOURS: Full-time; 48 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-CC

Ordinarily Resident (OR): FSN-2

The U.S. Embassy in Bangkok is seeking an individual for the position of Chauffeur in its General Services Office/Motor Pool Office(GSO/MTO), located at Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Drive motor pool sedans, station wagons, vans, trucks and/or buses used in transporting personnel, supplies and equipment for the embassy and supported agencies. Assignments may involve working extended hours, on weekends or on holidays.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. **(2)** For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at

the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Completion of Secondary school (Mathayom 6); **(2)** One year’s experience as a professional chauffeur; **(3)** Level II (limited knowledge) speaking/reading/writing English and Thai; **(4)** Familiarity with the Bangkok road system, the location of Thai government offices and nearby cities; **(5)** Must be able to drive and possess a valid Thai driver’s license; **(6)** Must have basic automotive mechanical skill.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT AND DRIVER LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 11, 2009

FSN#2009/21

Chauffeur (2 positions)

OPEN TO: All Interested Candidates

POSITION: Chauffeur, FSN-3; FP-BB

OPENING DATE: May 29, 2009

CLOSING DATE: June 11, 2009

WORK HOURS: Full-time; 48 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-BB

Ordinarily Resident (OR): FSN-3

The U.S. Embassy in Bangkok is seeking an individual for the position of Chauffeur in its General Services Office/Motor Pool Office(GSO/MTO), located at Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Drive motor pool sedans, station wagons, vans, trucks and/or buses used in transporting personnel, supplies and equipment for the embassy and supported agencies. Assignments may involve working extended hours, on weekends or on holidays.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFM and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Completion of Secondary school (Mathayom 6); (2) Two years’ experience as a professional chauffeur; (3) Level II (limited knowledge) speaking/reading/writing English and Thai; (4) Familiarity with the Bangkok road system, the location of Thai government offices and nearby cities; (5) Must be able to drive and possess a valid Thai driver’s license; (6) Must have basic automotive mechanical skill.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment

American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand

E-mail: bkkrecruitment@state.gov

Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT AND DRIVER LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 11, 2009

FSN#2009/62 (T)

Supply Supervisor

OPEN TO: All Interested Candidates

POSITION: Supply Supervisor, FSN-7; FP-7, Trainee

OPENING DATE: May 29, 2009

CLOSING DATE: June 11, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-7

Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Supply Supervisor in its General Services

Office/Property & Supply located at Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Manage General Warehousing Operations functions of Property Management Section of GSO and perform other supportive functions including overseeing the refinishing and repair shop. Assist the drapery shop contractor as required. Assist in the support of VIP/CODEL visits. As the second ranking FSN in the Property Management Unit, assumed the responsibilities of the overall supply supervisor as well as warehouse general management functions as needed. Perform other functions assigned by accountable property officer.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFM and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2) Four years’ experience in Property Supply/Warehouse Operations with minimum of one year in supervisory level; (3) Level III (Good working knowledge) speaking/reading/writing in English and Thai; (4) Ability to use of computer packages/applications i.e. MS Word, MS Excel; (5) Skilled in the use of all warehousing related equipment; (6) Must possess a valid Thai driver’s license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT AND DRIVING LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 11, 2009

Supply Supervisor

OPEN TO: All Interested Candidates

POSITION: Supply Supervisor, FSN-8; FP-6

OPENING DATE: May 29, 2009

CLOSING DATE: June 11, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-6

Ordinarily Resident (OR): FSN-8

The U.S. Embassy in Bangkok is seeking an individual for the position of Supply Supervisor in its General Services Office/Property & Supply located at Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Manage General Warehousing Operations functions of Property Management Section of GSO and perform other supportive functions including overseeing the refinishing and repair shop. Assist the drapery shop contractor as required. Assist in the support of VIP/CODEL visits. As the second ranking FSN in the Property Management Unit, assumed the responsibilities of the overall supply supervisor as well as warehouse general management functions as needed. Perform other functions assigned by accountable property officer.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2) Five years’ experience in Property Supply/Warehouse Operations with minimum of one year in supervisory level; (3) Level III (Good working knowledge) speaking/reading/writing in English and Thai; (4) Ability to use of computer packages/applications i.e. MS Word, MS Excel; (5) Skilled in the use of all warehousing related equipment; (6) Must possess a valid Thai driver’s license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT AND DRIVING LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 11, 2009

FSN#2009/73

Medical Research Technologist

OPEN TO: All Interested Candidates

POSITION: Medical Research Technologist, FSN-9; FP-5 (Step 1 thru 4)

OPENING DATE: May 22, 2009

CLOSING DATE: June 4, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-5 (Step 1 thru 4)

Ordinarily Resident (OR): FSN-9

The U.S. Embassy in Bangkok is seeking an individual for the position of Medical Research Technologist in its U.S. Centers for Disease Control and Prevention (CDC) Office.

BASIC FUNCTION OF POSITION:

Serve as the Coordinator of the Tuberculosis (TB) Unit within the Global AIDS Program (GAP) Laboratory Services Section, organizing, implementing, coordinating, and supervising tuberculosis and HIV/AIDS projects. Duties also included serve as the primary coordinator for laboratory quality assurance, supporting local partners.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFM and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Master Degree in Medical Technology or related field; (2) Five years responsible work in clinical laboratory e.g., serology, hematology, chemistry, microbiology and blood banking and working in diagnostic testing; (3) Must have standard knowledge of computer software packages including word processing, spreadsheets, statistical packages, e-mail and graphics; (4) Level IV (Fluent) in speaking/ reading/writing English and Thai.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: June 4, 2009

FSN#2009/76 (T)

Building Inspector

OPEN TO: All Interested Candidates

POSITION: Building Inspector, FSN-6; FP-8, Trainee

OPENING DATE: May 22, 2009

CLOSING DATE: June 4, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-8

Ordinarily Resident (OR): FSN-6

The U.S. Embassy in Bangkok is seeking an individual for the position of Building Inspector in its Facilities Management Office (FM), Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

The jobholder responsibility covers all activities of all Short Term Leased Apartments such as acquisition, system design and construction, furnishing, management, maintenance, disposal and reporting of all conditions to the Facilities Management.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2) Four years’ experience in all aspects that comprise the foundation of maintenance and repair techniques as a fully qualified journeyman; (3) Level III (Good working knowledge) speaking/reading/ writing in English and Level IV (Fluent) speaking/ reading/writing in Thai; (4) Ability to drive and possess a valid Thai’s driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT AND DRIVING LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 4, 2009

FSN#2009/76

Building Inspector

OPEN TO: All Interested Candidates

POSITION: Building Inspector, FSN-7; FP-7

OPENING DATE: May 22, 2009

CLOSING DATE: June 4, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-7

Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Building Inspector in its Facilities Management Office (FM), Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

The jobholder responsibility covers all activities of all Short Term Leased Apartments such as acquisition, system design and construction, furnishing, management, maintenance, disposal and reporting of all conditions to the Facilities Management.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at

the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2) Five years’ experience in all aspects that comprise the foundation of maintenance and repair techniques as a fully qualified journeyman; (3) Level III (Good working knowledge) speaking/reading/ writing in English and Level IV (Fluent) speaking/ reading/writing in Thai; (4) Ability to drive and possess a valid Thai’s driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT AND DRIVING LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 4, 2009

FSN#2009/78 (T)

Accounting Technician

OPEN TO: All Interested Candidates

POSITION: Accounting Technician, FSN-6; FP-8 (Trainee)

OPENING DATE: May 22, 2009

CLOSING DATE: June 4, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-8

Ordinarily Resident (OR): FSN-6

The U.S. Embassy in Bangkok is seeking an individual for the position of Accounting Technician in its Joint United States Military Advisory Group (Thailand) (JUSMAGTHAI), located Sathorn Road, Bangkok.

BASIC FUNCTION OF POSITION:

Responsible for managing annual Operations and Maintenance, Navy (O&M, N) budget. Manages all accounts (Elements of Expense) including travel funds, supplies, equipment, contract services and others. Process Temporary Duty Travel (TDY) orders and ensure all are submitted and approved as well as track and prepare a monthly report of expenditures by division. Manages and operates Imprest Fund.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Bachelor’s degree in accounting, finance or related business field; (2) Three years experience in financial management field, specifically budget analysis and program accounting; (3) Level III (Good working knowledge) speaking/reading/writing English and Thai; (4) Must be able to apply judgment to the solution of financial problems; (5) Initiative and tact in dealing with numerous outside agencies and headquarter; (6) Ability to design and use spreadsheet and database files.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment

American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand

E-mail: bkkrecruitment@state.gov

Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 4, 2009

FSN#2009/78

Accounting Technician

OPEN TO: All interested candidates

POSITION: Accounting Technician, FSN-7; FP-7

OPENING DATE: May 22, 2009

CLOSING DATE: June 4, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-7

Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Accounting Technician in its Joint United States Military Advisory Group (Thailand) (JUSMAGTHAI), located Sathorn Road, Bangkok.

BASIC FUNCTION OF POSITION:

Responsible for managing annual Operations and Maintenance, Navy (O&M, N) budget. Manages all accounts (Elements of Expense) including travel funds, supplies, equipment, contract services and others. Process Temporary Duty Travel (TDY) orders and ensure all are submitted and approved as well as track and prepare a monthly report of expenditures by division. Manages and operates Imprest Fund.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFM's and MOH's, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFM's), Eligible Family Members (EFM's), Members of Household (MOH's) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor's degree in accounting, finance or related business field; (2) Three years experience in financial management field, specifically budget analysis and program accounting; (3) Level III (Good working knowledge) speaking/reading/writing English and Thai; (4) Must be able to apply judgment to the solution of financial problems; (5) Initiative and tact in dealing with numerous outside agencies and headquarter; (6) Ability to design and use spreadsheet and database files.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFM's) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 4, 2009

FSN#2009/79

Security Coordinator

OPEN TO: All Interested Candidates

POSITION: Security Coordinator, FSN-6; FP-8

OPENING DATE: May 29, 2009

CLOSING DATE: June 11, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-8

Ordinarily Resident (OR): FSN-6

The U.S. Embassy in Bangkok is seeking an individual for the position of Security Coordinator in its Regional Security Office Investigator (RSOI) office located in Bangkok.

BASIC FUNCTION OF POSITION:

Manage the day-to-day physical security of assigned areas. Coordinate activities of contract security guards, Bangkok Metropolitan Police and Royal Thai Military police as required.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Completion of secondary school (Mattayom 6 or equivalent); **(2)** At least two years of military, police or private experience in guard related duties with at least six months in a supervisory capacity; **(3)** Level IV (Fluent) speaking/reading/writing Thai and Level III (Good working knowledge) speaking/reading/writing English; **(4)** Must be familiar with local police practices and procedures and familiarity with normal traffic patterns, pedestrian behavior, compounds and travel routes; **(5)** Must have organizational ability and be skilled in guard related procedures and program management; **(6)** Must have a valid driver's license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF A VALID DRIVER'S LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: June 11, 2009
